



Item	Agenda	Action
1.	<p>Present – Directors – with Voting Rights. Glenda Sheppard - Chairperson Chris Bramall – Treasurer Keith Bird - Secretary Colleen Studd Brian Lee Nancy Marsh Beverley Buxton,</p> <p>Present – Observers & Guests – Without Voting Rights None Nominated Minute Secretary: Kevin</p>	
2.	<p>Apologies for Absence None</p>	
3.	<p>Approval Minutes of the Trustee meeting of the 2nd March were read and approved by Colleen Studd seconded by Glenda Sheppard</p>	
4.	<p>Matters Arising All items covered in normal agenda.</p>	
5.	<p>Correspondence RSPB Jo Hearne – email regarding setting up Bio Diversity Project. (Sharron, Nanette or Dennis Cox to attend from Park) BMBC Area Forum Joint Report for implementation from April 2006. Funding News – Northern College – Free Residential Training. Pioneer Area- Kevin Confirmation of Appointment. Clearview – Action Plan & Business review – Suggested 7th May 2005. 9:30am – 4:30pm Membership Forms - Christopher Brown, Barbara Thompson, Lawrence Sheppard Barnsley Primary Care Trust – Healthy Living Project – Pam was to ask MO if V4 was to line manage. Refer to minutes of PCT meeting regarding line management and location of worker. Glenda to speak to Hillary Mosley & Tim Brown to discuss. Darfield Amenity Society - Letter regarding Community Audit and Action plan. Barnsley MBC – Planning Permission Granted</p>	
6a.	<p>Finance The Finance report was presented to Trustees.</p>	
6b	<p>Legal Kieth to be given bank authorised signatory form.</p> <p>Bids & Funding Applications must be authorised by the Board and must be signed by the Chair of the Association. (To Be raised at April Steering Group)</p>	<p>Chris Bramall Glenda Sheppard</p>
6c	<p>Funding Issues Wren Bid on going Glenda to meet Wren Measure 33 Recycling Project Failed Open Space Project through first round. Park Pavilian Grant Outstanding PQASSO Grant awarded for V4 to implement Quality Policy DAPPER Project awarded £4,100. Cheque and Copy of Bid required (Chris Contact Mike) Drug Action Team £3850, awarded, Cheque and Copy of Bid Required. (Chris Contact Mike) Big Lottery grant application submitted (£55k) V4 Partnership Area for Youth Worker. Notice Board – Community Consultation complete, Probation Service to erect. Fund material cost from revenue funding proposed Chris Bramall seconded Nancy Marsh.</p>	
7a.	<p>Board of Trustee's DCA to meet with V4CP over PCT funding issues for additional project. To be raised at Steering Group.</p> <p>A list of all scheduled meetings be circulated to trustees by Steering Group</p>	
7b	<p>Steering Group Development group developing Staff records, Staff Project Reports, Sub Group terms of reference, Code of Conduct, Communication Strategy, Forward planning to be complete prior to 26/4 to go through V4CP and DCA.</p> <p>Must Clarify and confirm that staff who are dual funded by DCA / V4 do work for V4CP</p>	



7c	<p>Events Group Date changed to 16th July due to mayor's parade on the 9th July 2005.</p> <p>Letters done and ready to go out, arts grant to be applied for Dragon Dancers & Steel Band.</p> <p>Volunteers to be sourced for Events Group. Glenda and Nancy to oversee.</p> <p>Scooter Club – Geoff Platts</p>	
7d	<p>Youth Development Group. Lisa & Maria have met with Shirley Corns @ CLC, 400 questionnaires returned from kids for Darfield Youth Provision. Maria collating the information. Meeting to be held with Shirley Corns of CLC to discuss Youth Café Project. Maria DAPPA project (with partner Corridor Arts and Foulstone School)), £4,100 approved. Proposal put forward by Maria, was discussed and approved.</p>	
7e	<p>Poverty / Welfare Rights Group Joanne Pritchard has started and is undergoing training will be active from 5th July 2005.</p> <p>Times and role to be clarified – report from Mike O.</p> <p>Meeting with Steve Davis of Bearnely Homes and agree in principle that we can assist in housing repair registration and a BMBC impact officer based in our offices one day per week. To submit letter to BMBC.</p> <p>Query over lack of network access within rear office, CPB to sort.</p> <p>Query of when service will start and when the post is operating.</p> <p>Query over Training & Job Shadowing. (Email to mike regarding Joanne, induction etc.)</p>	
7f	<p>Parks Finalised requirements and submitted to architect, 6 month finalisation, tender submission and contract award.</p> <p>Meeting on 30th March , Jo Birch in attendance regarding play equipment. Will be contacting Trevor Maine regarding Bio Diversity.</p> <p>Park Start programmed to commence September 2005.</p> <p>List of activities 1 weekend per month to work on tidying April, Planting Scheme – May, Bird Box's June, Sports July, Music August. Risk Assessment required to ensure health risks are covered.</p> <p>Friday 29th April and Saturday 30th April. Neighbourhood Pride on Friday, concentrating on area behind Car Park & Thornhill House.</p> <p>Looking at avenues for funding for scout premise, planning permission granted for building. Business Plan, Feasibility Plan etc, Suggested to contact BDA,</p>	
7g	<p>Objective 1 / Villages 4 No Financial Statements a last nights meeting, Terry Dixon Resigned as treasurer due to Ill Health. Peter Baxter has offered to take over as treasurer once books have been audited. Harry Tasker has resigned from V4 Board. Vacancy on the board, Is Colleen Studd still wanting to go on the Committee. £30k grant money for the Fishing lake to be returned to environment agency due to sports England bid failing. Great Houghton Youth group starting Thursday 7th April. Community Audit, Mario Horton awarded contract however funding bid failed.</p> <p>30 Application Packs have been requested for Healthy Living Worker post.</p> <p>Mike attending 4 day course on sustainable enterprises.</p> <p>Adam to refer people onto the Darfield Walking Club.</p> <p>Query Adam's involvement with Self Defences Classes at Centre 17 (CB)</p> <p>CEW – Planning Community Celebration, Maria to contact KB to discuss.</p> <p>PIW – Negotiating Education to Employment project, 10 Youngsters proposed training to support Adam, V4 Children's fun Day – 46 attended. Complaint from V4 Chair regarding PIW being left in parish hall awaiting parents unsupervised.</p>	



7h	Community Action Plan Review Date arranged for 7 th May	
7i	Premises Chris to contact Jackie regarding repairs & heat sensors.	
8.	Urgent Business	
9.	Next Meeting Date and Time of next meeting 4 th May 2005 at 7.00 The meeting closed at 8:50pm	

Circulation List

Glenda Sheppard – Chairperson
Beverley Buxton
Lisa Nadin

Chris Bramall – Treasurer
Brian Lee
Colleen Studd

Keith Bird – Secretary
Nancy Marsh
Kristina Ruddy.